

**Dedham Square Artist Guild: Artist Challenge Prospectus**

**NOVEMBER - DECEMBER: SMALL WORKS  
(EXHIBITION DATES: NOVEMBER 2-DECEMBER 31, 2017)**

*Small Works*

*Open theme. Work must be no larger than 12" x 12" framed. May submit up to 3 pieces for this exhibit. Interpret this theme in the medium of your choice - two-dimensional (painting, photography, drawing, etc.) and/or three-dimensional (glass, ceramics, wood, jewelry, etc.).*

*This show will be hosted in the lower gallery at the Dedham Community Theatre.*

**DEADLINES & IMPORTANT DATES FOR  
NOVEMBER - DECEMBER CHALLENGE:**

- 1) \$25.00 ENTRY FEE, A SIGNED INTENT-TO-SHOW SHEET, AND JPEGs OF YOUR WORK ARE DUE AT THE GUILD BY SUNDAY, OCTOBER 15, 2 P.M., OR CAN BE EMAILED TO DEDHAMGUILD.SUBMISSIONS@GMAIL.COM.**
- 2) DELIVER ARTWORK (AND SIGNED DROP-OFF FORMS) TO THE GUILD ON FRIDAY, OCTOBER 20-SUNDAY, OCTOBER 22 DURING GALLERY HOURS: FRIDAY AND SATURDAY, 12-6 P.M. AND SUNDAY, 11 A.M.-2 P.M.**
- 3) ARTIST RECEPTION AND SHOW OPENING: THURSDAY, NOVEMBER 2, 6-7:30 P.M. AT THE DEDHAM COMMUNITY THEATRE, 580 HIGH STREET, DEDHAM. ALL ARTISTS: PLEASE ATTEND AND BRING YOUR FRIENDS AND FAMILY!**
- 4) AFTER THE EXHIBIT, PLEASE PICK UP YOUR ARTWORK AT THE GUILD ON FRIDAY, JANUARY 5-SUNDAY - JANUARY 7TH DURING GALLERY HOURS: FRIDAY AND SATURDAY, 12-6 P.M. AND SUNDAY, 11 A.M.-2 P.M.**

**ENTRY REQUIREMENTS:**

- 1) The DSAG Artist Challenges are open to all artists, working in any medium, residing/working in Eastern Massachusetts. All work submitted must be the artist's own, original work.**
- 2) The non-refundable submission fee of \$25 must be paid online (www.dedhamguild.com/SMALLWORKS2017) or by cash or check at the Guild on or before the published deadline for the Challenge. Artists may submit up to 3 pieces for all challenges unless the challenge specifies more. High school art students and Dedham Square Artist Guild members may submit work at no charge, but must email dedhamguild.submissions@gmail.com with intent to show, and submit paperwork/images by posted deadline. Dedham Square Artist Guild reserves the right to refuse any work that is deemed inappropriate or of poor quality after work is delivered to the Guild. Submission fee will not be refunded for refused work.**

- 3) **NEW ARTISTS** must submit two examples of recent work (may be any work in same medium you will be submitting to the Challenge, including Challenge pieces if they are ready) to the Guild by email (dedhamguild.submissions@gmail.com) in addition to other entry requirements
- 4) **All work to be hung must be wired and ready to hang upon delivery or it may be excluded from the exhibition.** Work must be framed. If intentionally unframed, edges must be finished in a professional manner. Canvases must be finished on all edges if unframed. **Dedham Square Artist Guild will refuse any work that arrives at the gallery improperly framed, also not wired to hang.**
- 5) 3-D work must be self-supporting/free standing or (in the case of small work like jewelry), display materials may be required of the artist. Unless Challenge states otherwise.
- 6) All work must be for sale, and a 30% gallery commission will be withheld.
- 7) Artwork will be handled carefully and professionally. However, no insurance covering loss, theft or any type of damage will be provided by DSAG or its host venue. Artists must carry their own insurance if they desire such coverage.
- 8) Please avoid overt or graphic violence, nudity or political content. Work must be able to be exhibited to all audiences, of all ages.
- 9) By participating in this Challenge, the artist agrees to allow images of his/her work to be used in promotional materials, including publicity by media outlets. *Please let us know if you would like to opt out.*
- 10) 3-D work (jewelry, ceramics, etc) will be displayed at the opening reception. It will be displayed in a closed case and will remain in the theater for the duration of the show.

### **Delivery and Pick-Up:**

- 1) Please complete one drop off form for each entry and bring them, your artwork and the original intent to participate form to DSAG at the designated date during gallery hours for specific challenge.
- 2) Work that does not meet above requirements may be disqualified at the discretion of DSAG..
- 3) Work must be picked up during designated hours and days, and no later than latest posted day and time. **Work left with the guild for more than one week after (final) pick up date will be assessed a \$10 storage fee per day due to DSAG before art can be taken from the guild. Artwork that has not been picked up for 30 days becomes property of DSAG.**



dedham square artist guild  
553 high street, dedham, ma 02026  
email: dedhamguild.submissions@gmail.com  
781.329.1890  
www.dedhamguild.com  
www.shop.dedhamguild.com

**DSAG ARTIST DROP-OFF FORM – “SMALL WORKS”  
INTENT TO SHOW CONTRACT**

*You may submit up to 3 pieces for this show.*

**EMAIL THIS FORM BY SUNDAY, OCTOBER 15th  
BRING A COPY TO SUBMIT WITH ARTWORK BY SUNDAY, OCTOBER 22nd**

NOVEMBER/DECEMBER: “SMALL WORKS”

*By signing below, you are stating you have read the prospectus and agree to the terms. You understand that neither DSAG nor any host venue is responsible for loss, theft or damage. You agree to the use of images of your work on promotional materials, including the DSAG website, that of its affiliates and any media venues wishing to promote the Challenge.*

ARTIST SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

ARTIST NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

ARE YOU A HIGH SCHOOL STUDENT? \_\_\_\_\_

WHAT IS THE NAME OF YOUR SCHOOL? \_\_\_\_\_

**DSAG ARTIST DROP-OFF FORM – “SMALL WORKS”**

**Complete one for each work you are dropping off and put on back of artwork.**

*You may submit up to 3 pieces for this show.*

ARTIST NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE \_\_\_\_\_

EMAIL: \_\_\_\_\_ TITLE OF WORK: \_\_\_\_\_

MEDIUM: \_\_\_\_\_ SIZE: \_\_\_\_\_

ARE YOU A HIGH SCHOOL STUDENT? \_\_\_\_\_

WHAT IS THE NAME OF YOUR SCHOOL? \_\_\_\_\_

**SALE PRICE: \$\_\_\_\_\_ (70% commission will be paid by the end of the month following the close of the show. 30% sales commission is retained by DSAG.) ALL WORK MUST BE FOR SALE**

By signing below, you are stating that this is your original work, and you have the right to show/sell it. You understand that neither DSAG nor any host venue is responsible for loss, theft or damage. You agree to the use of images of your work on promotional materials, including the DSAG website, that of its affiliates and any media venues wishing to promote the Challenge. You have read the prospectus and agree to the terms.

Artist Signature (Drop Off): \_\_\_\_\_

Drop Off Date: \_\_\_\_\_

**DSAG ARTIST DROP-OFF FORM – “SMALL WORKS”**

**Complete one for each work you are dropping off and put on back of artwork.**

*You may submit up to 3 pieces for this show.*

ARTIST NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE \_\_\_\_\_

EMAIL: \_\_\_\_\_ TITLE OF WORK: \_\_\_\_\_

MEDIUM: \_\_\_\_\_ SIZE: \_\_\_\_\_

ARE YOU A HIGH SCHOOL STUDENT? \_\_\_\_\_

WHAT IS THE NAME OF YOUR SCHOOL? \_\_\_\_\_

**SALE PRICE: \$\_\_\_\_\_ (70% commission will be paid by the end of the month following the close of the show. 30% sales commission is retained by DSAG.) ALL WORK MUST BE FOR SALE**

By signing below, you are stating that this is your original work, and you have the right to show/sell it. You understand that neither DSAG nor any host venue is responsible for loss, theft or damage. You agree to the use of images of your work on promotional materials, including the DSAG website, that of its affiliates and any media venues wishing to promote the Challenge. You have read the prospectus and agree to the terms.

Artist Signature (Drop Off): \_\_\_\_\_

Drop Off Date: \_\_\_\_\_